

# Change of Nonconforming Use



**Ogden City Development Services**  
**2549 Washington Blvd. Suite 240**  
**Ogden, Utah 84401**  
**(801) 629-8930**

Please print legibly and complete all areas:

<b>Project name:</b>			
Address:			
<b>Applicant Name:</b>			
Address:		City:	State: Zip:
E-mail:		Phone:	
<b>Property Owner:</b>			
Phone:		E-mail:	
<b>Submittal Checklist</b>			
<input type="checkbox"/> <b>Site Plan</b> showing parking, landscaping, storm drainage, and distances from primary building to property line(s).			
<input type="checkbox"/> <b>Interior Floor Plan</b> showing all the interior spaces and their intended uses.			
<input type="checkbox"/> <b>Elevations</b> of the front, side and rear of the building.			
<input type="checkbox"/> <b>Elevations</b> showing any proposed or existing <b>signs</b> .			
<input type="checkbox"/> Current <b>ownership plat</b> from Weber County Recorder, available here: <a href="http://www3.co.weber.ut.us/psearch/index.php">http://www3.co.weber.ut.us/psearch/index.php</a> or at 2380 Washington Blvd., third floor.			
<input type="checkbox"/> <b>Fee: \$500</b> plus the applicable site plan review fee if a site plan review is required in conjunction with the proposed change of use.			
<b>Previous use:</b>		<b>Proposed use:</b>	
Has this building been vacant? Yes No If yes, for how long?			
Describe the proposed change of use including hours of operation, delivery areas and times, number of employees, etc. :			
How would the proposed change of use be compatible with the surrounding area? Discuss how you plan to mitigate noise, odors, exterior lighting, and vehicle traffic from impacting the surrounding uses.			

I have read the application and hereby certify that the information contained herein is correct to the best of my knowledge.

Owner's signature

(date)