



# Petition to Amend Ogden City Zoning Map

Ogden City Development Services  
2549 Washington Blvd. Suite 240  
(801) 629-8930

Please print legibly and complete all areas:

The following checklist will help you prepare your petition for a rezone request. To help you understand the possibility of rezoning, review the General Plan with a City Planner to determine whether your request is consistent with options given in the General Plan for the property involved.

### Petition Checklist

- Review request with a City Planner. The City Planner is to accompany petitioner when filing with City Recorder's office.
- Submit a plat(s) from the Weber County Recorder's Office highlighting the property proposed to be rezoned.
- Provide a copy of the legal description(s) from the Weber County Recorder's Office of the property involved.
- Pay the appropriate fee at the City Cashier Desk, as outlined below (please check one):
  - \$2,500 ~ Standard fee
  - \$3,500 ~ If a development agreement is required
  - \$3,750 ~ If a general plan amendment is required to consider the rezoning

### Petitioner Contact Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

### Petition to Rezone

I (we) the undersigned property owner(s) do respectfully request that the Ogden City Zoning Map be amended by rezoning the property located at \_\_\_\_\_  
(address)

Parcel #: \_\_\_\_\_; \_\_\_\_\_; \_\_\_\_\_

From \_\_\_\_\_ to \_\_\_\_\_ Submittal date: \_\_\_\_\_

Proposed use of rezoned property, if granted: \_\_\_\_\_

Petitioner's name \_\_\_\_\_  
(please print)

Petitioner's signature \_\_\_\_\_

Petition number _____
By _____
Date _____
Fee _____ Invoice # _____

## **Procedure for Processing a Zoning Map Amendment Ogden City, Utah**

1. Submit the petition for review to the Ogden City Planning Staff either at the Customer Service counter, second floor, 2549 Washington Boulevard, Suite 240 or by email to [Planning@ogdencity.com](mailto:Planning@ogdencity.com) . Pay fees at City Cashier Desk if submittal is in person or planning will send an invoice and payment then made online to the City Cashier.
2. Petition is placed on the Planning Commission agenda and the petitioner is notified of time and date of the public hearing. At least 10 days' public notice of time and place of such hearing is required to be posted.
3. The Planning Commission reviews the petition in a public hearing and makes a recommendation to the City Council.
4. The Council reviews the Planning Commission recommendation and may override a denial or approval recommendation of the Planning Commission. If the Commission recommends approval of the petition, an ordinance is drafted, and a public meeting is scheduled. The City Council makes the final determination on the petition considering the recommendation of the Planning Commission.
5. If the City Council passes an Amendment to the Zoning Map in the public meeting, the ordinance is signed by appropriate City officials. The ordinance becomes effective immediately upon posting after final passage.

**Additional questions regarding this process may be directed to the Ogden City Planning Staff at (801) 629-8930.**