

Ogden City

Inspection Forms

Storm Water Management Plan 2020



Hard copies of inspections are too numerous to include here. They are located on the X Drive.

Digital reports are found in the City's EnerGov system under the address or permit number.

Other reports located with each department.



Address	Issue	Date	Re-Inspect Date	Inspector

The record is kept on the “Y” drive on the cities internal web site.

Ogden City

Training Log

Storm Water Management Plan 2020



Stormwater Pollution Prevention MS4

Jeff Barnaby

Tuesday March 13, 2018

Please sign in:

Name (Please Print)

Department/Division

1	_____
2	_____
3	_____
4	_____
5	_____
6	_____
7	_____
8	_____
9	_____
10	_____
11	_____



Storm Water Management Plan 2020

Training Topic	Who	How Often	Paragraph	Division
-Low impact development -Green infrastructure -Post construction practices -BMPs chosen for the SWMP	-MS4 Engineers -Development and plan review staff, -Land use planners -Others	Annually	4.2.1.6	Engineering Planning
IDDE Program -Identification -Investigation -Termination -Cleanup -Reporting -How to identify a spill -Improper disposal	-All field staff -Office personnel	Annually	4.2.3.11	Parks & Cemetery Division and Operations Division
-Implementing a construction storm water program -Permitting -Plan review -Construction site inspections -Enforcement	Staff with following responsibilities: -Implementing the construction storm water program -Permitting -Plan review -Construction site inspections -Enforcement -Third party inspectors	Annually	4.2.4.5	Engineering
Fundamentals of long-term storm water management through the use of structure and non-structural BMPs.	All staff involved -In post-construction storm water management -Planning and review -Inspections and enforcement	Annually	4.2.5.5	Engineering
Preventing or reducing pollutant runoff from all Permittee owned or operated facilities	-All staff	Annually	4.2.6	Parks & Cemetery Division and Operations Division
Use, storage, and disposal of chemicals	-Those responsible for handling chemicals	Not specified	4.2.6.4.1	Parks & Cemetery Division and Operations Division
-Importance of protecting water quality -Requirements of SWMP permit -Operation and maintenance requirements -inspection procedures, -Ways to perform their job activities to prevent or minimize impacts to water quality -SOPs for the various Permittee-owned facilities -Procedures for reporting water quality concerns; including potential illicit discharges	All employees who have primary construction, operation, or maintenance job functions that are likely to impact storm water quality	Annually	4.2.6.9	Parks & Cemetery Division and Operations Division

-Changes in procedures				
------------------------	--	--	--	--

Illicit Discharge/Waste Disposal - Equipment inspection - Storage of industrial materials - Disposal of waste - Management of dumpsters - Minimizing Salt/De-icing - On-site infiltration - Maintenance of parking lots	Employees of owned or operated facilities	Annually	4.2.1.5	Parks & Cemetery Division and Operations Division
--	---	----------	---------	---

Ogden City

Inspection Reports for City Facilities

Storm Water Management Plan 2020



These reports are kept in EnerGov system or on the X drive.

Ogden City

Maintenance Record – Public Works (for City-owned facilities)



Storm Water Management Plan 2020

These records are kept in the Public works department.

Ogden City

Justification for Changes

Storm Water Management Plan 2020

Updating Storm Water Management Program: Updates to the Storm Water Management Program must be done in accordance with Section 4.4 of the MS4 Permit with the following information submitted to the State.

BMP Name: _____

BMP Description: _____

Explanation of ineffectiveness or infeasibility _____

Affected Goal _____

Replacement BMP Name: _____

Replacement BMP Description: _____

Anticipated Effectiveness/feasibility _____

Analysis of Replacement BMP: _____

- See attachments:
- Old BMP Fact Sheets
 - Effectiveness Data
 - Replacement Fact Sheet
 - Anticipated Effectiveness Data
 - Analysis Information

Certification and Signature. (6.8.3) (by Principal Executive Officer or Ranking Elected Official)
I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

MS4 Name

Print name

Signature

Date

Ogden City

Ongoing Documentation Process

Storm Water Management Plan 2020



For construction inspection reports, see section 5.1.

For city facility inspection reports, see section 5.4.

For enforcement action log, see section 5.2.

For training schedule and log, see section 5.3.

For maintenance records and logs, see section 5.5.

Ogden City

MS4 Related Budget

Storm Water Management Plan 2020



Operation and Maintenance

SWPPP Inspector	\$32,100
Development Engineer (1/4 Time)	\$28,100
Assistance City Engineer (1/8 Time)	\$17,600
City Engineer (1/10 Time)	\$16,600
Storm Sewer Budget	\$2,902,175

Total Operational Budget \$2,996,575

Other One Time Expenses

*Information is approximate and further detail is forthcoming

Ogden City



Inspections Required by the State Permit

Storm Water Management Plan 2020

Site	Frequency	State Permit Reference	Responsible Party
All Outfalls	20% Per Year	4.2.3.3.2	Storm Drain Division
All Construction Sites > 1 Acre *	Monthly	4.2.4.4.1	Stormwater Inspector
All Construction Sites	Before, During, After Construction	4.2.4.4.2	Stormwater Inspector
Priority Construction Sites	Bi-Weekly	4.2.4.4.3	Stormwater Inspector
Permanent Post-Construction BMPs	During Construction	4.2.5.5.2	Stormwater Inspector
Permanent Post-Construction BMPs	Annually	4.2.5.5.3	Storm Drain Division
Storm water Collection System	Annually	4.2.6.4.6	Storm Drain Division
All High-Priority Facilities	Monthly – Visually	4.2.6.6.1	Storm Drain Division
All High-Priority Facilities	Quarterly - Comprehensive	4.2.6.6.2	Storm Drain Division
All High-Priority Facilities	Quarterly – Dry Weather Screening	4.2.6.6.3	Storm Drain Division

* Or part of a common plan of development

Ogden City

Inspection Schedule

Storm Water Management Plan 2020

biweekly	monthly	quarterly	annually
PCS	HPF/ACS	DWS/COM/HPF	PPC/SCS

HPF High Priority Facilities [by PW]

PCS Priority Construction Sites

ACS All Construction Sites [over 1 acre or part of CPD]

DWS Dry Weather Screening [on High Priority Facilities] [by PW]

COM Comprehensive Inspection [on High Priority Facilities]

PPC Permanent Post-Construction BMPs [by PW]

SCS Stormwater Collection System [by PW]