



Purchasing Division

REQUEST FOR PROPOSAL: Renovation of the Ogden City Municipal Building 5th Floor

ADDENDUM NO. 1

DATE: November 10, 2022

This addendum is issued to modify the previously released solicitation documents and/or given for informational purposes. It is hereby made part of the RFP document.

Extension of Deadline:

Ogden City is extending the deadline to November 21, 2022. By this date, sealed proposals are to be submitted no later than 3 PM. Please follow submission process outlined in the RFP. Regarding bid bond document, include the one (1) original document and five (5) copies to complete the required six (6) copies of the proposal.

Clarification of Items:

1. Garbage Chute & Mobilization of Materials, etc. – The Municipal building is a historical building and has certain restrictions and limitations as it relates to the implementation of the scope of work. Installing a garbage chute from the 5th floor will not be allowed. Access for garbage disposal and mobilization of materials/equipment/etc. will be through the stairwells and elevators.
2. Project Budget – Ogden City is seeking the best value proposal that will complete this project in a reasonable amount of time. For evaluation purposes, and as stated in the required narrative, please include your proposed timeline if contract preparation / execution is completed by the end of December 2022.



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3. Background Check – Members of the awarded firm including sub-contractors will be requested to proceed to the Ogden City Francom Public Safety building to complete the required criminal background check. There is no cost to the firm for this requirement.
4. Existing Furniture – Ogden City Facilities crew will be moving out the applicable furniture. The existing breakroom cabinets will be reused and relocated to the new location per plan.
5. Pre-Construction Meeting – Ogden City Facilities project team will conduct a pre-construction meeting to discuss security protocols, badging, and other items related to the scope of work.

Acknowledgement:

Name & Title

Firm Name

Authorized Signature & Date