

# OGDEN CITY POLICE

## Office of the Chief

### Policy No: 01B

Subject Organizational Structure and Responsibility	Effective Date May, 2020
Department Police	Replaces Policy Dated N/A
Division All Police Personnel	Review Date May, 2022
Authorized Signature 	

**NOTE: This rule or regulation is for internal use only and does not enlarge an officer's civil or criminal liability in any way. It should not be construed as the creation of a higher standard of safety or care in an evidentiary sense, with respect to third party claims. Violations of this directive, if proven, can only form the basis of a complaint by this agency, and then only in a non-judicial administrative setting.**

#### I. PURPOSE & SCOPE

The organizational structure of the Department is designed to create an efficient means to accomplish its mission and goals and to provide for the best possible service to the public.

#### II. DIVISIONS

The Chief of Police is responsible for leading, administering, and managing the Ogden City Police Department. The Chief establishes the vision for the Department through a published Strategic Plan. Administration consists of the Chief of Police and Deputy Chief. There are two divisions in the Police Department as follows:

- Field Operations Division
- Support Services Division

The Captains are accountable to the Chief for the accomplishment of the respective Division's goals and objectives contained in the Department's Strategic Plan.

### III. FIELD OPERATIONS DIVISION

The Field Operations Division is commanded by a Captain whose primary responsibility is to provide leadership, general management, direction, and control for that Division. The Field Operations Division consists of:

- Chief of Staff/PIO – (Animal Services Unit)
- Uniform Bureau – (Uniformed Patrol, CSO Unit, Evidence Unit, Reserve Corps)
- Special Services Bureau (Community Policing Unit, Traffic Enforcement Unit, Parking Enforcement Unit, Crossing Guard Unit)

### IV. SUPPORT SERVICES DIVISION

The Support Services Division is commanded by a Captain whose primary responsibility is to provide leadership, general management, direction, and control for that Division. The Support Services Division consists of:

- Area Tactical Analysis Center/Real Time Crime Center (ATAC/RTCC)
- Investigations Bureau – (Major Crimes, SVU, Task Force Investigators, School Resource Officers and VOCA Advocates)
- Records Bureau
- Training Bureau
- Weber Morgan Narcotics Strike Force, Ogden Metro Gang Unit, FBI's NUCAT
- Crime Reduction Unit (CRU)

### V. COMMAND PROTOCOL/SUCCESSION OF COMMAND

The Chief exercises command over all personnel in the Department. During planned absences, the Deputy Chief assumes command. In the planned absence of both the Chief and the Deputy Chief, the Chief will designate a Division Commander to serve as the Acting Chief.

Except when designated as above, the order of command authority in the absence or unavailability of the Chief is as follows:

- A. Deputy Chief
- B. Field Operations Division Captain
- C. Support Services Division Captain
- D. Watch Commander

## VI. UNITY OF COMMAND

The principles of Unity of Command ensure efficient supervision and control within the Department. Generally, each employee shall be accountable to one supervisor at any time for a given assignment or responsibility. Except where specific, delegated authority exists by policy or by way of special assignment (e.g. K-9, SWAT), any supervisor may temporarily direct any subordinate if an operational necessity exists.

## VII. ORDERS

All members of the Department, both Sworn & Civilian, shall respond to and make a good faith and reasonable effort to comply with the lawful order of superior officers and other proper authority.

## VIII. AUTHORITY AND RESPONSIBILITY

Consistent with the principles of sound supervisory practices, all supervisory personnel will be held accountable for the performance of their subordinates. Irrespective of rank, each employee within the organization has clearly articulated duties and responsibilities. Each employee is hereby delegated the authority necessary to effectively execute those responsibilities. Each employee will also be held accountable for the appropriate application of that delegated authority.