

# OGDEN CITY POLICE

## Office of the Chief

### Policy No: 08

Subject Exposure Control for Bloodborne Pathogens	Effective Date February, 2018
Department Police	Replaces Policy Dated
Division All Police Personnel	Review Date February, 2020
Authorized Signature 	

#### I. PURPOSE

The purpose of this policy is to establish a set of guidelines and procedures for police officers to follow when dealing with human blood or other body fluids.

#### II. POLICY

The policy of the Ogden Police Department will be that all employees shall follow the below listed procedures to insure that they are adequately protected when dealing with human blood and other body fluids.

#### III. PROCEDURE

##### A. Exposure Determination

1. Job classifications in which employees have occupational exposure:  
All sworn police officers.
2. Tasks and procedures in which occupational exposure occurs:
  - a. First aid and medical treatment of wounds and injuries.
  - b. Arrest of combative persons.

##### B. Methods of Compliance

1. The principle of universal precautions will be followed, e.g., all human blood and certain human body fluids, including semen, vaginal secretions, cerebrospinal fluid, synovial fluid, pleural fluid, amniotic

fluid, saliva, any body fluid that is visibly contaminated with blood, and all body fluids in situations where it is difficult or impossible to differentiate between body fluids, shall be treated as if known to be infectious for human immunodeficiency virus (HIV), Hepatitis B virus (HBV) and other bloodborne pathogens.

2. Work Practice Controls

- a. Employees will wash their hands with soap and water as soon as possible after contact with potentially infectious fluids and after removal of gloves or other personal protective equipment. Where hand-washing facilities are not available, antiseptic hand cleaner or towelettes will be used and hand washing with soap and water will be done as soon as feasible.
- b. Eating, drinking, smoking, applying cosmetics or lip balm and handling contact lenses are prohibited in any area where there is a reasonable likelihood of occupational exposure.
- c. Food and drink will not be kept in refrigerators, freezers, shelves, cabinets, or on counter tops or bench tops where blood or other potentially contaminated materials may be present.

3. Personal Protective Equipment

- a. Ogden City will provide appropriate disposable gloves, gowns, masks and eye protection. These will be worn when it can be reasonably anticipated that the employee may have contact with blood, other potentially infectious materials, mucous membranes and/or damaged skin.
- b. Employees will avoid the use of mouth-to-mouth resuscitation without an airway. The department will furnish airways.

4. Housekeeping

- a. The work site, including vehicles, will be maintained in a clean and sanitary condition. Contaminated equipment and work surfaces will be cleaned and decontaminated with an appropriate disinfectant after contact with blood or other potentially infectious materials.
- b. Contaminated disposable supplies will be placed in appropriate labeled or color-coded, leak-proof containers provided by Ogden City and disposed of in appropriate hazardous waste containers.

5. Immunization

Ogden City will make available the Hepatitis B vaccine to all employees who have occupational exposure. Employees who decline to accept immunization will sign a declination statement.

6. Procedures for Reporting Exposure or Possible Exposure

- a. Any officer who has been bitten by a person, or who has had physical contact with body fluids of another person, or other significant exposure to a communicable disease while in the line of duty, may have been exposed to a communicable disease. Direct air contact to communicable disease shall be evaluated on the merits of the particular situation by health professionals.
- b. The officer's immediate supervisor shall be notified and appropriate Exposure Report Forms (ERF's) shall be completed.
  - (1) ERF's must be left at the receiving facility (hospital/clinic) to accompany the patient.
  - (2) The green copy of the ERF will be retained by the individual making the exposure report.
  - (3) The pink copy must be forwarded to the officer's division commander.
  - (4) ERF's are available at the hospital emergency room.
- c. Must adhere to the Ogden City Worker Compensation Policy for on-the-job injuries.
- d. Members who have had a significant exposure to Hepatitis B and have not developed antibodies through immunization programs must contact their division commanders.
- e. It will be the officer's responsibility to follow up with the blood draws following a significant exposure. Blood draws will take place after the initial exposure (preferably one week,) three months, six months, and twelve months. Arrangements should be made through the Chief's office for these draws.
- f. The designated agent for the department is the Chief of Police.

7. Communication of Hazards

- a. Bags with warning labels depicting the universal biohazard symbol will be available for all items contaminated by blood or other potentially infectious material.
- b. Training will be provided to all employees with occupational exposure at the time of initial assignment to tasks where occupational exposure may occur. The training will include access to and an explanation of this plan, an explanation of the

epidemiology and symptoms of the bloodborne disease, mode of transmission, this exposure control plan, recognizing hazardous tasks, use and limitations of preventive measures, personal protective equipment, use of Hepatitis B vaccine and management of an exposure incident. The training will be conducted by qualified persons, approved by medical services, who will provide an opportunity for interactive questions and answers during the training session.

- c. A copy of the federal law is available to all employees through the OPD Training Officer.

## 8. Records

- a. Training records will be maintained by the department for three years after the training date.
- b. This plan will be reviewed and updated annually and whenever necessary to reflect new or modified tasks, procedures and employee positions.
- c. The Chief of Police will maintain an accurate record for each member of the department with an occupational exposure. The records shall include:
  - (1) Name and Social Security Number of member.
  - (2) Copy of member's Hepatitis B vaccination status including date of all Hepatitis B vaccinations.
- d. The Chief of Police will ensure that members' medical records required by state law:
  - (1) Are kept confidential.
  - (2) Are not disclosed except as required by law.
  - (3) Are maintained for the duration of employment plus 30 years.